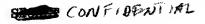
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PERSONNEL 9 December 1953

## PAYDAY FOR THE PAY PERIOD 6 THROUGH 19 DECEMBER 1953

- 1. Inasmuch as the payday for the pay period 6 through 19 December 1953 falls on New Year's Day for employees who are paid from vouchered funds, the following procedure will apply with respect to the preparation and delivery of pay checks:
  - a. Checks will be dated 1 January 1954.
  - b. Checks will be made available to payment clerks, through customary Agency procedures, commencing at hours on 31 December 1953, and will be distributed to Agency employees who desire them prior to the close of business.
- 2. Employees are cautioned that pay checks are not negotiable until 1 January 1954.
- 3. The CIA Federal Credit Union will be open from 1000 to hours on 31 December 1953.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

L. K. WHITE
Acting Deputy Director
(Administration)

DISTRIBUTION: All Employees

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